Indiana Internal Medicine Consultants

AUTHORIZATION TO OBTAIN/RELEASE INFORMATION

PATIENT'S INFORMATION: (Please Print)

Patient's Name (Last, First, MI)	Date of Birth	Social Security #
Patient's Address (Street,Apt #,City,State & Zip Code)		

(PLEASE CHECK THE ONE THAT APPLIES):

☐ **I hereby request that my medical records be released to:**

Dr._____

INDIANA INTERNAL MEDICINE CONSULTANTS
701 E. County Line Road, Suite 101
Greenwood, Indiana 46143 (317) 885-2860 Fax (317) 885-2869

☐ **I hereby authorize Indiana Internal Medicine to release my records to:**

TO:_____
(Physician/Facility)

_____
(Address) (City) (State) (Zip)

Purpose of Release:
☐ Personal Use ☐ Changing Physicians ☐ Insurance ☐ Attorney ☐ Other

Unless limited below, I understand that this release pertains to medical records concerning treatment, including but not limited to information regarding treatment for alcohol/substance abuse, human immunodeficiency virus (HIV), or for psychiatric treatment or counseling.

Limitations:_____

I understand that this authorization is subject to written revocation at any time except to the extent that action has been taken based upon it. I also understand that this authorization will expire in 60 days from the date signed unless I specify otherwise.

Copy Fee:

1. **Copies for Referral Physicians are provided at "no charge."**
2. **Requests by the patient and/or any requests from other parties will be charged in Compliance with Indiana law. Parties requesting copies of records will incur at $15 charge for record retrieval, which includes the cost of copying up to 10 pages of the records. A charge of twenty-five ($0.25) per page will be incurred for each page beginning with the 11th page. If records are mailed a postage charge will be incurred. If copies are requested to be provided within two working days and we are able to comply with the request, an additional $10.00 charge will be incurred.**

_____
(Patient/Guardian Signature)

_____ **Date:**_____
(Relationship to patient, if other than patient)

REDISCLOSURE IS PROHIBITED WITHOUT SPECIFIC WRITTEN AUTHORIZATION OF THE PERSON TO WHOM IT PERTAINS.

For Office Use Only:

Released by:_____Date:_____